



Summer Explosion 2011

A Summer of Academics, Cultural, & Recreational Enrichment

Parent & Student Program Handbook

Important Parent Reminders:

Parent Information Meeting

Thursday, May 26, 2011 @ 6PM

Beulah Grove Baptist Church Admin Building

Banquet Hall

Program Carnival/Finale

Friday, July 8, 2010

9 AM



Summer Explosion 2011

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Summer Explosion 2011
A Summer of Academic, Cultural & Recreation Enrichment
1446 Lee Beard Way
Augusta, GA 30901
706-722-4999

Summer Explosion 2011
Beulah Grove Community Resource Center
Augusta, Georgia 39001

Dear Parent,

We are excited and ready to kick-off our registration for the up-coming 2011 Summer Explosion experience. This summer we have a variety of activities that will greatly enrich our student's experience. This year we will be located at the Beulah Grove Building of Opportunity, located at 1434 Poplar Street, Augusta, GA, 30901. The dates are from May 31st through July 8th; the times of operation will remain the same.

You can start registration as soon as possible. Applications can be acquired at the Beulah Grove Community Resource Center or on-line at www.bgcrcenter.org. The fees this year will be \$90 dollars per week and a \$40 dollar registration fee for a total of \$130 dollars per student, which will be due upon registration for the first week. In addition, if you register and pay in full by May 20, 2011, you can receive a free week.

We hope that you will join us this year for a fun filled summer. We look forward to seeing you soon. Parent orientation will be May 26, 2011 @ 6pm in the Building of Opportunity banquet hall located at Beulah Grove Baptist Church.

Yours truly,

Dr. Hawthorne Welcher, Sr



Summer Explosion 2011

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Program Summary Sheet Grades K-5 to 8th Grade May 31-July 8, 2011

REGISTRATION DEADLINE: APRIL 30, 2011

MISSION:

This summer enrichment program is a seven-week program for the kindergarten through eighth grade students. Students are placed in their promoted grades and are given a head start on the grade appropriate curriculum for the upcoming school year. It is designed to provide enrichment in the areas of math, science, language arts, and communication skills. It is also designed to enhance critical thinking skills and to heighten the students' curiosity.

The desire of the *Summer Explosion 2011* staff is to create an academic fun-filled spiritual summer of activities for the youth of the CSRA.

HOURS & DAYS (DAYS NOT IN SESSION):

Program Hours:	8:00 a.m. - 5:00 p.m. (Monday through Friday)
Extended Hours:	Daycare will be provided <u>FREE OF CHARGE</u> from 6:00 AM to 8:00 AM and from 5:00 PM to 6:00 PM
Program Site:	Beulah Grove Administrative Building of Opportunity 1434 Poplar Street Augusta, GA 30901

The hours of the Summer Explosion Program is Monday through Friday, beginning at 6:00 a.m. ending at 6:00 p.m. The program is not operated during holidays. Full tuition is paid for the entire week. There will be no credit given for days students are absent from the program.

GOALS & OBJECTIVES:

The main goal of the program is to implement hands-on teaching skills, which will bring about the desired changes in behavior and attitude of the participants through the concept of accountability, efficiency and personal change of behavior. The

program plans to foster this behavior through EDUCATING, ENLIGHTENING, AND ENHANCING. The program stimulates students' social, physical, and intellectual abilities through participation with their school peers.

REGISTRATION & ENROLLMENT:

Each year Beulah Grove Community Resource Center will continue to offer the program, provided the minimum number of students register, and a sufficient number of instructors are available. **Parents must complete and sign a registration form every year.** After the initial open enrollment period, registration will be ended unless the program can adequately serve additional students. If classes are full, parents may have their children placed on a waiting list. Parents will be notified when/if space becomes available.

Children who are enrolled in the Summer Explosion program, but are removed from the program for any reason (voluntary, disciplinary, late fee payment, etc.); will not be guaranteed re-enrollment in the program.

Registration forms may be picked up at the Beulah Grove Community Resource Center located at 1446 Lee Beard Way, Augusta, GA 30901. For additional information, questions and/or concerns, please contact Jean Callaway or Lillie Ann Williams at 706-722-4999.

BUILDING ENTRANCE:

All students will enter the building on the Hunter Street side of the Building of Opportunity between the hours of 6:00 am and 8:00 am. Please do not drop kids off at the front entrance.

ARRIVAL/DEPARTURE:

If your child/children are dropped off after 8:00 am students **must be** accompanied to the third floor and the Administrator or their designee will escort the child to their perspective class.

The program ends at 5:00 pm and students can be picked up from the dining hall. No child will be allowed to exit the building alone. To pick up your child/children enter the building using the Hunter Street entrance of the Building of Opportunity.

Tuition schedule:

Program Week	Date Tuition Due	Remarks
1	Upon Registration along with registration fee	
2	June 2, 2011	
3	June 9, 2011	
4	June 16, 2011	
5	June 23, 2011	No Checks accepted— Cash or Money Orders
6	June 30, 2011	No Checks accepted— Cash or Money Orders

If your child/children will not be attending the entire program (For example: only weeks 3 & 5), **Full** payment for the weeks attending must be paid upon registration. Any changes to this policy must be made a minimum 5 days prior to the scheduled week of attendance. **No Refunds** will be given.

If you are paying in full and your child/children are not attending the program for the entire six weeks, a free week will not be given.

No Refunds will be given if your child has been dismissed from the program due to behavioral problems. Please review the disciplinary policy.

No Refunds of any kind will be given.

LATE PAYMENTS OF TUITION:

Payments are due by 6:00 p.m. on Thursday for the upcoming week. Failure to pay by this time will result in a \$10.00 late fee. The **\$10.00 late fee** will be assessed to all accounts paid after 6:00 p.m. on Thursdays.

If a parent has any outstanding financial obligations to the Summer Explosion Program that is not satisfactorily cleared with a 5-day period, the child/children will not be allowed to continue to participate in the program until the obligation is completely resolved.

LATE PICK UP FEES:

All students must be picked up by 6:00 pm. A \$1.00 per minute fee will be assessed starting at 6:01 pm. All late fees must be paid when child/children are picked up.

RETURNED CHECKS:

A returned check will result in a **\$35.00** fee in addition to the **\$10.00** late fee. This payment should be made with a money order or a cashier's check. No other fees should be included with this payment. It is the parent's responsibility when picking up a returned check to let the accountant know you are clearing up the outstanding tuition along with assessed fees.

If a second check is returned during the program, no more tuition payments will be accepted by check. A cashier's check or money order will be the acceptable methods of payment. If a parent has any outstanding financial obligation to the Summer Explosion Program that is not satisfactorily cleared within a 5-day period, the child will not be allowed to continue to participate in the program until the obligation is **completely** resolved.

ATTIRE:

Students may wear Casual sportswear. No ripped or patched clothing is permitted. For safety reasons, flip flops are not to be worn.

We ask that clothes be appropriate and in good taste (no sexually provocative clothing, no profanity, or racial slurs.) Please keep in mind that this is a family camp.

TRANSPORTATION:

Transportation to and from the program is the responsibility of the parents, and they are reminded to pick up their children by 6:00 pm each day.

RELEASE OF CHILDREN:

At the end of the day children will be released **only** to persons who are authorized to pick them up as indicated on the registration form. If someone other than the authorized persons will pick up a child, prior written permission is required stating the name and telephone number of the person who will pick up the child. If no one comes to pick up the child from Program by 6:00 pm parents will be contacted. If parents cannot be reached, other authorized persons listed on the registration form will be called. If no one can be reached to pick up the child by 7:00 pm, the program will call 911 for a police officer to pick up the child from the program.

Early pickup is permissible by signing out the student. All students must be signed out prior to leaving the class. **Parents are not allowed to go to the classrooms without checking in at the administrative office first.** Identification must be presented at the time of dismissal for the safety of the students. If someone other than the authorized persons will pick up a child, prior written permission is required stating the name and telephone number of the person who will pick up the child. **A**

child will not be released without proper identification or proper approval. (See Appendix A)

CLASS DIVISIONS:

Students are to be divided according to appropriate grade levels and with regard to the number of participants at the program.

DAILY SCHEDULE:

The following schedule is a typical day for the Summer Explosion Program. However, the schedule may vary slightly to accommodate the size of the program and the grade level of students:

8:00 am – 1:30 pm	Academics
11:30 am – 12:00 pm	Lunch
1:30 pm – 5:00 pm	Enrichment/Extra-curricular Activities

ELEMENTARY SCHOOL MORNING SCHEDULE:

Grades	Time Start	Time End	Activity
K5-5th Grade Classes	7:00 AM	7:45 AM	Breakfast
	7:50 AM	7:55 AM	Dismissal to Class
	8:00 AM	11:20 AM	Academics
	11:30 AM	12:00 PM	Lunch
	12:10 PM	1:30 PM	Academics

MIDDLE SCHOOL MORNING SCHEDULE:

Grades	Time Start	Time End	Activity
6th Grade	7:00 AM 7:50 AM 8:00 AM 9:00 AM 10:00 AM 11:00 AM 12:00 Noon 12:40 PM	7:45 AM 7:55 AM 8:50 AM 9:50 AM 10:50 AM 11:50 AM 12:30 PM 1:30 PM	Breakfast Dismissal to Class Mathematics Language Arts Science Social Studies Lunch Organization/Test Taking Skills
7th Grade	7:00 AM 7:50 AM 8:00 AM 9:00 AM 10:00 AM 11:00 AM 12:00 Noon 12:40 PM	7:45 AM 7:55 AM 8:50 AM 9:50 AM 10:50 AM 11:50 AM 12:30 PM 1:30 PM	Breakfast Dismissal to Class Mathematics Language Arts Science Social Studies Lunch Organization/Test Taking Skills
8th Grade	7:00 AM 7:50 AM 8:00 AM 9:00 AM 10:00 AM 11:00 AM 12:00 Noon 12:40 PM	7:45 AM 7:55 AM 8:50 AM 9:50 AM 10:50 AM 11:50 AM 12:30 PM 1:30 PM	Breakfast Dismissal to Class Mathematics Language Arts Science Social Studies Lunch Organization/Test Taking Skills

EXAMPLES OF ACTIVITIES: (Appendix C)

<u>Physical Activities</u>	<u>Enrichment Activities</u>	<u>Additional Activities</u>
Exercise	Math Activities	Study Time
Basketball	Creative Writing	Break Time
Volleyball	Art Projects	Social Interaction w/Peers
Free Play	Computer Time	Snacks
Play Ground Equipment	Movies/Films	
Playroom	Music	
Volleyball	Drama	
Kickball	Dance	
Flag Football	Spanish	
Bowling	Guest Speakers	
Skating	Bible Study	
Golf		
Swimming		

FINALE/CARNIVAL:

The finale for the Summer Explosion Program will be on Friday, July 8, 2011. The program will commence at 9:00 am. All parents/guest are invited to attend. The finale will be held in the dining hall of the Building of Opportunity.

Summer Explosion will end with a carnival to be held on the Beulah Grove Campus immediately following the finale program. The Program will end at the regular scheduled time of 5:00 PM.

MEDICAL:

In order for medicine to be dispersed the parent/guardian of this child, must have completed and signed the medical information sheet (See Appendix B). The Summer Explosion Enrichment Program is in no way liable for any injuries that may occur.

STUDENT ACCIDENTS OR INJURIES:

Minor injuries will be addressed by the Principal or someone knowledgeable in first aid. If medical attention is needed, 911 will be called for assistance. Parents will be informed of all injuries.

BREAKFAST/LUNCH:

Breakfast and a hot lunch will be provided daily by the staff of Kingdom Kids Christian Academy. A weekly menu will be provided. Students are allowed to bring their own lunch.

SNACKS:

Light snacks will be provided in the afternoon daily. Snack examples include:

Cracker/Cookies	Ice Cream
Milk or Juice	Peanuts
Fruit	Chips

CONCESSION:

A concession stand will be available for sale of other items during the break time at 3:00 PM. Concession examples are:

Starburst	Popcorn
Drinks	M and M's
Blow Pops	Ring Pops
Gatorade	Candy bars

PERSONAL ARTICLES:

Students should not bring toys, trading cards, sporting equipment, money, cell phones, valuable items or pets to the Program. If a student brings items **the program will not be responsible for lost, stolen, traded, or damage items.**

DISCIPLINE POLICY:

Regular school discipline policies are in effect for the Summer Explosion Program. However, if a student is disruptive or threatens other students in any way, it may affect his or her future participation in the Program. Discipline problems will be handled using the following guidelines:

1 st Offense:	Administrator counsels the student
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- 2nd Offense: Administrator counsels the student and notifies the parent in writing
- 3rd Offense: Administrator counsels the student, notifies the parent in writing and the student
- 4th Offense: Administrator counsels the student, notifies the parent in writing and a mandatory parent meeting must be held prior to student returning to Program.
- 5th Offense: Administrator will dismiss student from the program.

Depending on the severity of the offense, immediate dismissal from the program is a possibility. Parents will be notified immediately of this situation.

PARENTS CONCERNS (CHAIN OF COMMAND):

During Summer Explosion if a concern arises concerning your child/children, the operation of the program, an employee or a volunteer of Summer Explosion the following chain of command is established:

- ✓ Camp Administrator
- ✓ Executive Director
- ✓ Family Support Services Coordinator

SUMMER EXPLOSION ADMINSTRATIVE STAFF:

- ✓ Dr. Hawthorne Welcher, Sr. Administrator
- ✓ Jean Callaway Executive Director
- ✓ Fannie Singfield Accounting Clerk

SUMMER EXPLOSION PROGRAM CONTACTS:

Beulah Grove Community Resource Center

Jean Callaway	Executive Director	706-722-4999, X17
Lillie Williams	Family Support Svcs Coordinator	706-722-4999, X18
Fannie Singfield	Accounting Clerk	706-722-4999, X15

Summer Explosion 2011

ROOM ASSIGNMENTS:

Grade	Floor	Room Assignment
Kindergarten	2	Kingdom Kids Room
1 st	2	256
2 nd	2	218
3 rd	3	326
4 th	3	327
5 th	3	329
6 th	3	315
7 th	3	320
8 th	3	319
Spanish	3	316
Drama	3	317
Bible Study	3	314
Dance	3	332-Choir Loft Area
Music	3	Choir Loft
Art	3	335-Choir Loft Area
Movie Room	3	323
Playroom	2	
Computer Lab	2	
Morning Drop-Off	1	Dining Hall—Use Hunter Street Entrance
Afternoon Pick-Up	1	Dining Hall—Use Hunter Street Entrance

****Students arriving after 8AM must be brought to the third floor to the administrative office**

****Students being picked up before 5PM must be picked up from the third floor. After 5PM students can be picked up at the designated spot on the first floor.**

APPENDICES



Summer Explosion

Parent/Guardian Early Release Form-Appendix A

Please Print All Information!!!!

Student's Name	Name of Person Picking Up Student	Relationship to Student	Presentation of I.D. Yes or No	Letter Received-approving pick-up by someone other than parent or guardian? Yes or No

Summer Explosion
Medication Information & Release

Appendix B

Child's Name: _____ D.O. B. ____ / ____ / ____
Name of Doctor: _____ Office Phone: ____
Hospital Preference: _____ Insurance Company: ____
Policy No: _____

Name of Medication	Amount to Give	Time to Issue
_____	_____	_____
_____	_____	_____

Health History: (Please check all that apply.)

Allergies	Diseases	Other
<input type="checkbox"/> Hay Fever	<input type="checkbox"/> Chicken Pox	<input type="checkbox"/> Ear Infections
<input type="checkbox"/> Poison Ivy, etc	<input type="checkbox"/> Measles	<input type="checkbox"/> Rheumatic Fever
<input type="checkbox"/> Insect Stings	<input type="checkbox"/> German Measles	<input type="checkbox"/> Convulsions
<input type="checkbox"/> Penicillin	<input type="checkbox"/> Mumps	<input type="checkbox"/> Diabetes
<input type="checkbox"/> Other Drugs	<input type="checkbox"/> Asthma	<input type="checkbox"/> Behavioral

Please list any other allergies or diseases that apply to your child. _____

Recommendations & Restrictions: _____

Can your child swim? Yes No May your child go swimming? Yes No

May your child attend P.E./Health Education Classes? Yes No

May your child have aspirin? Yes No

May your child have non-aspirin medicine? Yes No

Does your child have ADD/ADHD? Yes No If so, is he/she on medication? Yes
 No

Please list any medical problems that your child has that we need to be aware of: _____

I, the parent/guardian of this child, have completed this medical information sheet to the best of my knowledge. I understand that the *Summer Explosion 2011 Enrichment Program* is in no way liable for any injuries that may occur.

Parent/Guardian Signature: _____ Date: _____

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Afternoon Activity Schedule Sample-Appendix C

Tuesday, May 31, 2011

Classes	1:40 PM to 2:30 PM	2:35 PM to 3:25 PM	3:30 PM to 4:00 PM	3:30 PM to 3:55 PM	4:10 PM to 5:00 PM	Field Trips
Kindergarten	Naptime	Playground	Dance	Break Time	Bible Study	
First Grade	Art	Bible Study	Playroom	Break Time	Dance	
Second Grade	Music	Art	Bible Study	Break Time	Dodge Ball	
Third Grade	Computer	Music	Playground	Break Time	Art	
Fourth Grade	PE	Music	Computer	Break Time	Bible Study	
Fifth Grade	Drama	Computer	PE	Break Time	Art	
Sixth Grade	Dance	Spanish	PE	Break Time	Music	
Seventh Grade	Spanish	Dance	Art	Break Time	PE	
Eighth Grade	Spanish	Dance	Art	Break Time	Game Time	